



DELAWARE JUDICIARY ADMINISTRATIVE OFFICE OF THE COURTS

Non-Merit Position
(This position is exempt from the State of Delaware Merit System)

Posting #AOC0702N06-2

REGISTERED NURSE III **Fetal Infant Mortality Review (FIMR) Program Coordinator**

Opening Date: 09/18/06

Closing Date: 10/02/06

A Vacancy Exists

Recruiting For: **Child Death, Near Death, Stillbirth Commission**
Administrative Office of the Courts

Salary: \$41,962 - \$52,452 (Minimum - Midpoint) Pay Grade 15*

Location: City of Wilmington (**Please check this location on your application**). Administrative Office of the Courts, 500 N. King Street, Suite 11600, Wilmington, DE 19801 SLC N210B

*Salary applicable for this position is based upon the qualifications of the individual applicant.

Summary Statement: Under the direction of the CDNDSB Director, this class is responsible for the development, implementation, and evaluation of a State-wide fetal and infant mortality review (FIMR) process in Delaware. This process is a public health initiative to enhance the health and well-being of women and infants by improving community resources and healthcare delivery systems available to families in Delaware. The FIMR Coordinator will supervise two staff members and will be responsible for developing and maintaining effective working relationships with a variety of public health stakeholders. The FIMR Coordinator will be responsible to obtain and abstract maternal and infant medical records related to the confidential review of infant death cases and will create medical summaries for review by case review teams. This employee will be responsible for the development of policies and procedures and facilitation of monthly multi-disciplinary case review teams and community action teams.

Minimum Qualifications: Please address each item separately on the Minimum Qualifications page of the application. Resumes may not be substituted for the application. Failure to do so will result in disqualification. Applicants must meet each of the following qualifications. Failure in any one area will result in a rating of "not qualified."

1. (a) At least two years of experience as a registered nurse; or
(b) Bachelor of Science Degree in nursing from a State-approved college or university and one year of experience as a registered nurse; or

- (c) Master's degree in nursing from a National League of Nursing (NLN) accredited college or university.

License, Registrations and Certifications: A valid Delaware Registered Nurse license or valid multi-state compact license at time of application.

Special Requirement: Ability to successfully complete a security clearance as issued by the State of Delaware Bureau of Identification.

Conditions of Employment:

- Direct deposit of paychecks is required as a condition of employment.

Benefits: To learn more about the comprehensive benefit package please visit the web-site at <http://ben.omb.delaware.gov/programs/index.shtml>.

Submitting your Application:

- Apply on-line at www.delawarestatejobs.com/postings. (Your application will be routed automatically to the recruiting agency).
- Paper applications can be submitted to one of the following locations:

ADMINISTRATIVE OFFICE OF THE COURTS, 500 N. King Street, Suite 11600, Wilmington, DE 19801, SLC N210B Phone: (302) 255-0090
www.judicial.state.de.us

HUMAN RESOURCE MANAGEMENT

Haslet Armory, 1st Floor, 122 William Penn Street, Dover, DE 19901 Phone: (302) 739-5458 Fax: (302) 739-2327

Carvel State Office Building, 1st Floor, 820 North French Street, Wilmington, DE 19801 Phone: (302) 577-8277 Fax: (302) 577-3957

Delaware Technical and Community College Campus, P. O. Box 610, Georgetown, DE 19947 Phone: (302) 856-5966 Fax: (302) 856-5969

Attachments to Applications:

- Please do not submit copies of evaluations, letters of reference, training certificates, or college transcripts unless requested.
- If supplemental information is requested by the posting or needed for scoring purposes such as but not limited to a DD214, resumes, or transcripts, please send or fax to the recruiting agency before or on the specified closing date.
- Applications or additional information will not be accepted after the closing date.
- Resumes will not be accepted unless accompanied by a State of Delaware Application.

Accommodations:

- Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service please call (302) 739-5458.
- TDD users should call the Delaware Relay Service Number 1-800-232-5460 for assistance.

The State of Delaware - An Equal Opportunity and Affirmative Action Employer